



Club Places Policy

Introduction

- The purpose of this Club Places Policy (this “**Policy**”) is to set out the Club’s position when the Club is in receipt of a guaranteed entry or entries to running events, including, but not limited to, the London Marathon or has a specific number of allocated places to take part in an activity, including, but not limited to, marshalling on the Lakeland 100 checkpoint (a “**Club Place**”).
- This policy applies to all Members of the Club.
- The Club’s Committee has overall responsibility for the effective operation of this Policy but has delegated responsibility for overseeing its implementation to the Chairman.

Process for allocation of a Club Place to a running event

- When the Club receives confirmation of an allocation of guaranteed entries to an event (the “**Relevant Event**”), it will make this known to the Members via its Members Only Facebook page.
- To be considered for a Club Place, Members must have been a First-Claim Member of the Club at the time they entered the ballot for a Relevant Event.
- Members who received a rejection in respect of their entry to a Relevant Event are required to send their rejection confirmation to the Chairman by email to chairman@sunderlandstrollers.co.uk by the date publicised on the Members Only Facebook page.
- In the event that there are more Members who wish to be considered for a Club Place than Club Places available, the Club shall conduct a draw, either in person or online, for the Club Places. The Club shall also draw two reserves in case those initially successful in the draw can no longer use the Club Place.
- The Club shall confirm in advance the names of those Members who will be included in the draw.
- A Member who has received a Club Place for that Relevant Event before shall not be entitled to be considered for a further Club Place for that Relevant Event (regardless of whether they used their Club Place or not), save as detailed at the end of this Policy
- A Member who has a Good for Age entry which can be guaranteed directly with the Relevant Event organiser shall not be entitled to be considered for a Club Place.
- A Member who is currently subject to disciplinary proceedings may, depending on the circumstances of the alleged misconduct, be excluded from consideration for a Club Place, at the discretion of the Club Committee.

Members must also agree to the following in advance of being allocated a Club Place to a running event

- The Member agrees to pay any required entry fee directly.
- The Member shall be required to remain an active Member of the Club both at the time of the Club confirming the names of those allocated a Club Place and also at the time of the Relevant Event.
- The Member will be a representative of the Club at the Relevant Event and therefore should wear an official Club vest or t-shirt while taking part, unless they are fundraising for a registered charity at the same time

Inability to use a Club Place once allocated

- A Club Place must not be transferred directly by a successful Member to anyone else.
- If a Club Place can no longer be used, the Club must be informed before the transfer deadline date to allow the re-allocation of the Club Place to a reserve.
- If a Member who is successful in gaining a Club Place becomes injured or there are other circumstances which mean they cannot take part in the Relevant Event and this becomes apparent after the transfer deadline, the Club should be informed as soon as possible.
- The Club Committee may at its sole discretion, having considered the relevant circumstances for the Member's inability to take part in the Relevant Event, allow the Member to take part in a future draw.

Process for allocation of a Club Place to a non-running event

- When the Club receives confirmation of a specific number of places at a non-running event (the “**Non-Running Event**”), it will make this known to the Members via its Members Only Facebook page.
- In the event that there are more Members who wish to be considered for a Club Place than Club Places available, the Club shall conduct a draw, either in person or online, for the Club Places. The Club shall also draw two reserves in case those initially successful in the draw can no longer use the Club Place.
- The Club shall confirm in advance the names of those Members who will be included in the draw.
- In the event that there are insufficient Members to fill the Club Places for the Non-Running Event, it will only then consider the inclusion of non-members to meet the required number of attendees.
- If a Club Place can no longer be used, the Club must be informed as soon as possible to allow for the re-allocation of the Club Place to a reserve.

This policy was created:	DATE: 5 November 2025	By: Liz Coley
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